

**2017 iPad Schedule
Palestine ISD**

Palestine High School

PHS will have changes to their technology usage this year. iPads will not be available for daily check in/out from the library. Teachers will have options for technology in their classrooms. PHS students will still have the option to pay the \$25 iPad insurance fee and receive an iPad to take home for the year. PHS students and parents are invited to PHS library at the below times to complete and sign the Student Agreement Form, the Responsible Use Guidelines and pay the \$25 iPad Fee. Students are required to have the forms signed before they are allowed to use any Palestine ISD technology. Student iPads will be delivered to students at PHS beginning August 21, 2017. After September 1, 2017, iPads not paid for by students, will be carted for teacher classroom usage.

Date	Time	Location
August 10, 2017	12:00-7:00 p.m.	PHS Library
August 14, 2017	8:00 a.m. - 7:00 p.m.	PHS Library
August 15-31 (M-F)	8:00 a.m. – 4:00 p.m.	PHS Library

Palestine Junior High School

Palestine Junior High Students will have the opportunity for the use of iPads through carted sets in their classrooms. Student iPads will remain in the classrooms and will not be taken home. The Student Agreement Form and Responsible Use Guideline Form will be included in the “beginning of the year” packet that students receive from PJHS. Students are required to have the forms signed before they are allowed to use Palestine ISD technology. Students will NOT pay a \$25 insurance fee for the use of iPads kept in the classroom. PreAp students and parents will have a required meeting regarding technology at a later date.

Palestine Independent School District Responsible Use Guidelines for Technology

Our staff and students use technology to learn. Technology is essential to facilitate the creative problem-solving, information fluency, communication and collaboration that we see today. While we want our students to be active in our connected world, we also want them to be safe, legal and responsible. The Responsible Use Guidelines (RUG) support our vision of responsible technology use and promote a strong sense of digital citizenship. The RUG applies to all Palestine ISD computer networks and the devices made available by them and all devices connected to those networks (whether they be student owned or otherwise).

- _____ I understand that the use of school technology is for educational purposes and will not use any resource (games, social media sites, messaging, etc.) in a manner that disturbs the learning process.
- _____ I will always use appropriate and respectful language in my academic work, when posting comments online and in social communities, and in e-mails or other means of electronic communication.
- _____ I understand that anything I do online or electronically is not private and may be monitored.
- _____ I will keep personal information about myself and others private at all times.
- _____ I will only use my username and password to log-in to a school device, website or learning management system. I will not share my username and password with anyone except a teacher, administrator or my parent/guardian.
- _____ I will seek help if I feel unsafe, bullied or witness unkind behavior. I understand that certain behaviors such as cyberbullying and “sexting” (the digital transmission or inappropriate messages, photos or videos) may result in legal consequences or convictions in a court of law.
- _____ I will respect the intellectual property of others and properly acknowledge all information, videos, photos or music acquired through online sources. I will never take credit for another person’s work.
- _____ I will not use technology to cheat or share information with other students about a test or a non-collaborative project or assignment.
- _____ I will maintain a positive “digital footprint” and understand that anything I post online about myself or others may affect my reputation and future job or college prospects.
- _____ I will take care of all technology both on and off campus and report misuse or inappropriate use to my teachers or an administrator.
- _____ I understand that use of any means to encrypt communications or files, disable or bypass the district’s Internet filtering or security system is subject to PISD’s Student Behavior Policy.
- _____ I will not attempt to destroy, disable or gain access to district computer equipment, district data, the data of other users, or other networks connected to the district’s system, including uploading or creating computer viruses.

I have read the District’s RUG and agree to abide by its provisions. It is understood that access to the internet, the District’s computer network system, or District technology is a privilege, not a right. Failure to abide by the guidelines in this document could result in the revocation or access privileges, disciplinary action, or legal action, as deemed appropriate. In addition, I understand that there are certain expectations and responsibilities regarding what I do online. I understand that the school district will provide me with third party accounts (such as Google Apps) that must also adhere to these Responsible Use Guidelines. Any other third party accounts that I use for educational purposes, must also adhere to these Responsible Use Guidelines. I agree to the above rules.

In consideration for the privilege of using of Palestine ISD’s Internet, Computer Network System, and Technology, I hereby release Palestine ISD, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my use of, or inability to use, the system, including, without limitation, the type of damage identified in the Palestine ISD’s RUG.

Student Printed Name	Student Signature	Date	Grade	Campus
Parent Printed Name	Parent Signature	Date		

Palestine ISD Schools

High School/Junior High

Checked out Devices

Student Technology Agreement & Regulations - Mobile Devices

The Student Technology Agreement & Regulations is between the student and Palestine ISD, and is subject to the terms and conditions below. The term "mobile device" includes all components: the physical device, applications, power cords, case & peripherals. The student is a licensee with right to use the technology equipment during the term of this agreement subject to all other terms and conditions stated herein. The student is responsible for the security, care, custody, and control of the technology equipment at all times. The student shall not allow unknown or unauthorized individuals to use or access the Technology equipment. The student is responsible for the actions of others while in possession of the technology equipment. The student will not allow any other person to access his/ her network student account or password. The student has no expectation of privacy with respect to his/her use of the technology equipment. Personal use of the technology equipment is authorized provided that such use does not interfere with performance of the student's schoolwork and does not otherwise violate any other provision of this agreement. The student shall be responsible for maintaining any confidential information of the technology equipment.

_____ I understand that I must complete my campus digital citizenship program in order to receive my iPad.

_____ I understand and agree it is my responsibility, as the student, to provide a safe and secure environment for the technology equipment assigned to me. I understand that I will be charged the full replacement cost of the device if found negligent in this responsibility.

_____ I understand that I must turn in my device to my teacher or appropriate staff member at the end of each school day for charging and safekeeping.

_____ I understand that if I take a device off campus for any reason, I will be subject to disciplinary consequence and the full replacement cost of a device if lost or stolen.

_____ I understand that stolen equipment must be reported to my teacher and appropriate campus staff within 48 hours or I am held responsible for the replacement cost of the technology equipment and an authorized school form must be filled out at my campus.

_____ I understand that if I lose or deliberately damage equipment due to negligent behavior that I will be charged the full replacement cost of the mobile device.

_____ I understand in the case of lost or stolen technology equipment, the District reserves the right NOT to issue a replacement.

_____ I understand that I am expected to abide by the district's Student Responsible Use Guidelines and use my device for appropriate educational purposes. Failure to follow guidelines or a violation of state or federal law may result in disciplinary action.

_____ I understand that I may maintain possession of the technology equipment so long as I am a student with Palestine ISD. I agree to return the technology equipment upon transferring to another school, or upon the district request. I authorize the District to charge for the total replacement cost of the technology equipment that has not been returned. I further understand that the District may choose to pursue legal action if I do not return the technology equipment.

Mobile Devices

_____I understand the district provides a protective covering for my mobile device and my device must remain in the case at all times. Damage to the device when out of the protective covering will be my financial responsibility.

_____I understand that the district will enroll my device in the district mobile device management server to push out appropriate settings and apps for each grade level. Deliberate removal of the device from the server will result in disciplinary action.

_____I understand that fees and charges will follow me, as the student, through my time at Palestine ISD, and I may not participate in graduation ceremonies until all fees are cleared from my record.

Campus:

Name:

Student ID number:

Mobile Device Model:

Serial #:

Asset #:

The technology equipment that I have been assigned is listed in detail above. I have verified that I have received the technology equipment that match the serial/ asset numbers above. I have read this agreement and agree to the terms as stated.

Parent Signature_____

Student Signature: _____

Date: _____

K-12 Student Technology Agreement Form
2017-2018

The Student Technology Agreement & Regulations is between the student and Palestine ISD, and is subject to the terms and conditions below. The student is a licensee with right to use the technology equipment (computers, laptops, keyboards, headphones, and mobile devices) during the term of this agreement subject to all other terms and conditions stated herein. The student is responsible for the security, care, custody, and control of any technology equipment while in the student's use. The student is responsible for the actions of others while in possession of the technology equipment. The student will not allow any other person to access his/her network student account or password. The student has no expectation of privacy with respect to his/her use of the technology equipment. The student shall be responsible for maintaining any confidential information of the technology equipment.

_____ I understand that I must complete my campus digital citizenship program in order to use Palestine ISD technology.

_____ I understand and agree it is my responsibility, as the student, to provide a safe and secure environment for the technology equipment while used in the classroom. I understand that I will be charged the full replacement cost of the device if found negligent in this responsibility.

_____ I understand that I must turn in school technology to my teacher or appropriate staff member at the end of each class period for charging and safekeeping.

_____ I understand that if I take a device off campus for any reason, I will be subject to disciplinary consequence and the full replacement cost of a device if lost or stolen.

_____ I understand that if I lose or deliberately damage equipment due to negligent behavior that I will be charged the full replacement cost of the technology.

_____ I understand in the case of lost or stolen technology equipment, the District reserves the right NOT to provide additional equipment.

_____ I understand that I am expected to abide by the district's Student Responsible Use Guidelines and use my device for appropriate educational purposes. Failure to follow guidelines is a violation of state or federal law may result in disciplinary action.

_____ I understand the district provides a protective covering for the mobile device and the device must remain in the case at all times. Intentional damage to the case or to the device when out of the protective covering will be my financial responsibility.

_____ I understand that the district will enroll the device in the district mobile device management server to push out appropriate settings and apps for each grade level. Deliberate removal of the device from the server will result in disciplinary action.

_____ I understand that fees and charges will follow me, as the student, through my time at Palestine ISD, and I may not participate in graduation ceremonies until all fees are cleared from my record.

I have read this agreement and agree to the terms as stated.

Parent Signature _____

Date _____

Student Signature: _____

Date _____